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Idea Pitch Form

Committee Head _____

Committee Staff _____

Event Concept _____

Where is the event going to take place (date and time)_____

When would you like the event to take place _____

How do you intend to promote the event? _____

What are your staffing needs _____

Budget	Specify Type	Est. \$ Amt
Promotion/Printing Costs		
Building/Equipment Rental Costs		
Supplies (use back to list supplies)		

Signature _____ Approved _____